Examples for Application Writing Practice

1. Suppose you are Ramprasad Mohanty studying in Pruthiviraj High School, Bolangir. Write an application in about 100 words to your Headmaster requesting him to suspend classes for three periods to enable you and your classmates to witness a football match.

2. Imagine you are Ramesh Panigrahi studying in class X of Balasore Zilla School, Balasore. Write an application in about 100 words to your Headmaster requesting him to allow the students of your class to have friendly football match with the students of class IX.

3. Imagine you are Subhadra Rout of class X in Ravenshaw Collegiate School, Cuttack. Write an application in about 100 words to your Headmaster requesting him to arrange special classes for Mathematics and Science as your Board Exams are appearing in the next month.

4. Write an application to your Principal for Transfer Certificate as your father has been transferred to other state.

5. Suppose you are Bibhuti Bhusan Mahapatra studying in class X at Puri Zilla School, Puri. Write an application to your Headmaster, in about 100 words, requesting him to allow you leave for a couple of days on account of your elder sister's wedding ceremony.